THIRD EDITION

Organizational Behavior in HEALTH CARE

Nancy Borkowski, DBA, CPA, FACHE, FHFMA

Professor, Department of Health Services Administration

School of Health Professions University of Alabama at Birmingham Birmingham, AL



World Headquarters
Jones & Bartlett Learning
5 Wall Street
Burlington, MA 01803
978-443-5000
info@jblearning.com
www.jblearning.com

Jones & Bartlett Learning books and products are available through most bookstores and online booksellers. To contact Jones & Bartlett Learning directly, call 800-832-0034, fax 978-443-8000, or visit our website, www.jblearning.com.

Substantial discounts on bulk quantities of Jones & Bartlett Learning publications are available to corporations, professional associations, and other qualified organizations. For details and specific discount information, contact the special sales department at Jones & Bartlett Learning via the above contact information or send an email to specialsales@jblearning.com.

Copyright © 2016 by Jones & Bartlett Learning, LLC, an Ascend Learning Company

All rights reserved. No part of the material protected by this copyright may be reproduced or utilized in any form, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without written permission from the copyright owner.

The content, statements, views, and opinions herein are the sole expression of the respective authors and not that of Jones & Bartlett Learning, LLC. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not constitute or imply its endorsement or recommendation by Jones & Bartlett Learning, LLC and such reference shall not be used for advertising or product endorsement purposes. All trademarks displayed are the trademarks of the parties noted herein. *Organizational Behavior in Health Care, Third Edition* is an independent publication and has not been authorized, sponsored, or otherwise approved by the owners of the trademarks or service marks referenced in this product.

There may be images in this book that feature models; these models do not necessarily endorse, represent, or participate in the activities represented in the images. Any screenshots in this product are for educational and instructive purposes only. Any individuals and scenarios featured in the case studies throughout this product may be real or fictitious, but are used for instructional purposes only.

This publication is designed to provide accurate and authoritative information in regard to the Subject Matter covered. It is sold with the understanding that the publisher is not engaged in rendering legal, accounting, or other professional service. If legal advice or other expert assistance is required, the service of a competent professional person should be sought.

08706-2

Production Credits

VP, Executive Publisher: David Cella
Publisher: Michael Brown
Editorial Assistant: Nicholas Alakel
Associate Production Editor: Rebekah Linga
Senior Marketing Manager: Sophie Fleck Teague
Manufacturing and Inventory
Control Supervisor: Amy Bacus

Composition: Cenveo Publisher Services Cover Design: Scott Moden

Rights and Photo Research Coordinator: Mary Flatley

Cover Image: © N_ZHM/Shutterstock, Inc. Printing and Binding: Edwards Brothers Malloy Cover Printing: Edwards Brothers Malloy

Library of Congress Cataloging-in-Publication Data

Borkowski, Nancy, author.

Organizational behavior in health care / Nancy Borkowski. — Third.

p.; cm.

Includes bibliographical references and index.

ISBN 978-1-284-05104-9 (paper)

I. Title.

[DNLM: 1. Health Services Administration. 2. Group Processes. 3. Health Personnel—psychology. 4. Organizational Culture. 5. Personnel Management. W 84.1]

RA971.35

362.11068'3-dc23

2015003497

6048

Printed in the United States of America
19 18 17 16 15 10 9 8 7 6 5 4 3 2 1



9781284087062_FMxx_PASS02.indd 3 13/03/15 5:53 AM



9781284087062_FMxx_PASS02.indd 4 13/03/15 5:53 AM

Contents

Preface vii		
Contributorsix		
About the A	uthor	
PART I—INTRODUCTION		
Chapter 1	Overview and History of Organizational Behavior	
Chapter 2	Diversity and Cultural Competency in Health Care	
Chapter 3	Attitudes and Perceptions	
Chapter 4	Workplace Communication	
PART II—UNDERSTANDING INDIVIDUAL BEHAVIORS 113		
Chapter 5	Content Theories of Motivation	
Chapter 6	Process Theories of Motivation	
Chapter 7	Attribution Theory and Motivation 161	
PART III—L	EADERSHIP	
Chapter 8	Power, Politics, and Influence	
Chapter 9	Trait and Behavioral Theories of Leadership 191	
Chapter 10	Contingency Theories and Situational Models of Leadership	
Chapter 11	Contemporary Leadership Theories	

V

vi Contents

PART IV—INTRAPERSONAL AND INTERPERSONAL ISSUES 25		
Chapter 12	Stress in the Workplace and Stress Management	
Chapter 13	Decison Making	
Chapter 14	Conflict Management and Negotiation Skills	
PART V—GROUPS AND TEAMS		
Chapter 15	Overview of Group Dynamics	
Chapter 16	Groups	
Chapter 17	Work Teams and Team Building	
PART VI—MANAGING ORGANIZATIONAL CHANGE 381		
Chapter 18	Organization Development	
Chapter 19	Managing Resistance to Change 401	
Index		

Preface

In 2005 with the first edition of this book, I wrote, "the U.S. health care industry has grown and changed dramatically over the past twenty-five years." That was an understatement! Since the passing of the Patient Protection and Affordable Care Act of 2010, the industry has experienced some of the most dynamic changes that health care managers have seen. In the coming years, more system-wide changes will occur as we continue our push forward to achieve value-based health care. Health care managers are quickly learning that what worked in the past may not work in the future. As such, I was compelled to write an organizational behavior book specifically for health care managers who are on the front lines every day, motivating and leading others in a constantly changing, complex environment. This is not an easy task, as I know firsthand!

The purpose of this book is to provide health care managers and other professionals with an in-depth analysis of the theories and concepts of organizational behavior while embracing the uniqueness and complexity of the industry. Although health care is similar to other industries, it is also very different. As the nation's largest industry, it employs more than 15 million people in numerous interrelated and interdependent segments.

Using an applied focus, this book provides a clear and concise overview of the essential topics in organizational behavior from the health care manager's perspective. It is my goal that this book will give you a greater understanding of why and how people and groups behave the way they do in the workplace. With this knowledge, you will be able to predict and thus effectively influence the behavior of those you lead. Please let me know if I accomplish my goal! You can reach me at nborkows@uab.edu.

In addition, I tried to ensure that I referenced all the individuals whose work contributed to the development of this book. However, if by chance I failed to give credit to someone along the way, please contact me so I may make the necessary correction.

At this time I wish to acknowledge individuals without whose efforts and support I would not have been able to complete this book. First, I wish to thank my colleagues and third edition contributors, Jean Gordon, Paul Harvey, Mark Martinko, and Jeff Ritter. Second, I thank my wonderful family for

viii Preface

their patience, understanding, and support over the years. Finally, I wish to thank the many wonderful and caring people employed throughout the health care industry that I have had and will have the opportunity to work with. My life continues to be blessed by these dedicated individuals!

Thank you for purchasing (and reading) my book. I welcome your comments and suggestions.

With personal regards,

Nancy M. Borkowski, DBA, CPA, FACHE, FHFMA

Contributors

Jean Gordon, RN, MBA, MSN, DBA Visiting Professor Florida International University Miami, Florida

Paul Harvey, PhD Associate Professor of Management Peter T. Paul College of Business and Economics University of New Hampshire Durham, New Hampshire

Mark Martinko, PhD UQ Business School University of Queensland Brisbane, Australia

Jeffrey Ritter, DBA Assistant Professor Barry University Health Management Programs College of Nursing and Health Sciences Miami Shores, Florida



About the Author

Nancy M. Borkowski, DBA, CPA, FACHE, FHFMA, is Professor in the Department of Health Services Administration at the University of Alabama at Birmingham. She received her DBA with specializations in health services administration and accounting from Nova Southeastern University. Dr. Borkowski has over 20 years' experience in the health care industry and is a two-time past recipient of the American College of Healthcare Executives' (ACHE) Southern Florida Senior Career Healthcare Executive Award, which recognizes individuals who have made significant contributions to the advancement of health management excellence.

A nationally recognized author, Dr. Borkowski is also a certified public accountant, board certified in health management, and a Fellow of both the American College of Healthcare Executives and the Healthcare Financial Management Association. The first edition of her book *Organizational Behavior in Health Care*, referred to as "one of the most significant advances in the field of health services administration," was honored with the *American Journal of Nursing's* 2005 Book of the Year Award for nursing leadership and management. Dr. Borkowski is the author of three textbooks that are widely used in graduate and undergraduate health administration and nursing programs both nationally and internationally.

Dr. Borkowski's work has been published in the Journal of Ambulatory Care Management, Leadership in Health Services, Group & Organization Management, Organizational Behavior and Human Decision Processes, Health Care Management Review, Journal of Health Administration Education, Journal of Health and Human Services Administration, International Journal of Public Administration, and various other journals.

Her teaching interests are leadership, organizational behavior, and strategic management. Dr. Borkowski is a past recipient of the ACHE's Excellence in Teaching Award, which is given to faculty who engage in furthering academic excellence and the professional development of health management students.

Over the past decade, Dr. Borkowski has served in various leadership roles for the Academy of Management's Health Care Management Division, the American College of Healthcare Executives' Southern Florida Regent's Advisory

xii About the Author

Council, the South Florida Healthcare Executive Forum, and various other health-related organizations. In 2013, Dr. Borkowski received the Jessie Trice Hero Award for her leadership and commitment to improving the lives of underserved and minority populations. She has also been honored with the Exemplary Service Award from the American College of Healthcare Executives (2012) and the Reeves Silver Merit Award from the Healthcare Financial Management Association (2014).